



## **BULLETIN:**

### **Child and Adult Care Food Program**

**Child & Adult Care Centers,  
Emergency Shelters, OSHC, &  
Sponsors of Family Day Care Homes**

[www.education.alaska.gov/tls/cnp](http://www.education.alaska.gov/tls/cnp)

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**To:** CACFP Agencies  
CACFP Program Reviewers

**Date:** January 29, 2016

**Bulletin:** 2016-03

**From:** Ann-Marie Martin  
CACFP Coordinator

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

#### **Bulletin Topics**

1. Updated CACFP Notice of Appeal Rights
2. Farm to Summer Meal Site Grant
3. Summer Food Service Program Training
4. Team Nutrition MyPlate Resources
5. Everything CACFP Take ACTION Challenge
6. The Partnership Newsletter
7. Mealtime Memo: Mealtime Conversations with Preschoolers

#### **1. Updated CACFP Notice of Appeal Rights**

Please find the updated CACFP Notice of Appeal Rights. The actions subject to Administrative Review (appeal) are:

- Denial of a new institution's application for participation, or a participating institution at renewal.
- Denial of an application submitted by a sponsoring organization on behalf of a facility.
- Proposed termination of an institution's agreement.
- Notice of Proposed disqualification of an RP/I.
- Suspension of an institution's participation.
- Denial of an institution's application for start-up or expansion payments.
- Denial by the State agency of an institution's request for an advance payment.
- Recovery of all or part of an advance payment in excess of the claim for the applicable period through a demand for full repayment or an adjustment of subsequent payments.
- Denial of all or a part of an institution's claim for reimbursement.
- A decision by the State agency not to forward to FNS an exception request by an institution for payment of a late claim or a request for an upward adjustment to a claim.
- A demand by the State agency for the remittance of an overpayment.
- Any other action of the State agency affecting an institution's participation or its claim for reimbursement, except as noted in Program regulations.

## 2. SFSP 2016 Annual Training

SFSP training is required every year in order to be an eligible sponsor and receive reimbursement for participation in summer 2016. New and returning sponsors and administrators must attend one of the following trainings and interested programs not currently participating are also welcome to attend.

- In person training will be held at the Anchorage Courtyard Marriott at 4901 Spenard Road on **Thursday, March 24, 2016**. This is an all-day training for new and returning sponsors. There is a block of rooms reserved for attendees and you can make reservations here if you need lodging: [Book your group rate for SFSP Training](#)
- Distance training for school sponsors will be held on **Thursday, April 7, 2016**.
- Distance training for all other sponsors unable to travel to Anchorage will be held **Thursday, April 14<sup>th</sup>**.

Distance delivery participants will receive materials prior to the training date, so please register in advance. Submit your training registration to [cyde.coil@alaska.gov](mailto:cyde.coil@alaska.gov) by **March 14, 2016**. For more information about SFSP, please contact Alicia Stephens at [alicia.stephens@alaska.gov](mailto:alicia.stephens@alaska.gov) or 907-465-4788.

## 3. Farm to Summer Meal Site Grant

Applications sought for summer nutrition program grants - Providers of summer nutrition programs are invited to apply for a Farm to Summer Meal Site grant to educate children about nutrition and promote healthy attitudes towards food choices.

The purpose of the Farm to Summer Meal Site Grant is to encourage gardening projects, incorporate local foods into meal programs, build healthier environments and engage children with fun and interactive nutrition education.

The grants are administered by the Division of Agriculture Farm to School Program through a coordinated effort between the Alaska State Department of Education & Early Development's Child Nutrition programs and the United States Department of Agriculture's Team Nutrition Program.

Eligible applicants include school districts or agencies participating in the National School Lunch Program, Child and Adult Care Food Program and the Summer Food Service Program. Grants may be used to purchase gardening supplies or other materials to support activities such as growing, harvesting or cooking local foods.

The Division intends to award up to \$750 per summer meal site or \$150 per day care homes. Approximately 35 to 60 summer meal sites will be chosen for a total of \$28,000 in grants.

Applications will be accepted Jan. 22 through Feb. 29. For more information and to apply, go to [http://dnr.alaska.gov/ag/ag\\_grants.htm](http://dnr.alaska.gov/ag/ag_grants.htm). **CONTACT:** Johanna Herron, 907-761-3870, [johanna.herron@alaska.gov](mailto:johanna.herron@alaska.gov)

## 4. Nutrition MyPlate Resources

*The Two Bite Club* and *Discover MyPlate: Emergent Reader Mini Books* are now available as eBooks! These free eBooks teach young children about the MyPlate food groups and include interactive features to test comprehension and make learning fun. Each eBook includes audio narration that highlights the text as it's read aloud, drawing and coloring palettes, colorful characters, and interactive games and mazes. Share

news of these eBooks with schools, childcare providers, and families with children ages 4-7 years. The eBooks can be viewed on mobile devices and computers using certain eReaders. Learn more at: <http://www.fns.usda.gov/tn/myplate-ebooks>.

Team Nutrition is an initiative of the U.S. Department of Agriculture Food and Nutrition Service to support the Federal Child Nutrition programs through training and technical assistance for food service, nutrition education for children and their caregivers, and school and community support for healthy eating and physical activity. For more information, visit: <http://teamnutrition.usda.gov>.

## 5. **Everything CACFP Take ACTION Challenge**

This challenge encourages CACFP participants to select a challenge from any of the five groups: (Group 1-CACFP take ACTION Launch, Group 2-USDA Resources and Best Practices, Group 3-Health and Wellness, Group 4-Educate and Advocate, Group 5-CACFP Campaigns. You can locate the challenge list at: <http://www.cacfpactionchallenge.org/>.

## 6. **The Partnership Newsletter**

The Office of the Administration for Children and Families Early Childhood Learning & Knowledge Center (ECLKC) has a National Center on Early Head Start – Child Care Partnerships. They will soon release the first issue of its quarterly e-newsletter, *Making Connections: The Partnership Newsletter*. The focus of the issue will be "Strengthening Partner Relationships." The topics will include:

- Early relationship-building successes experienced by an EHS-CCP grantee and their partners
- Recommendations for building successful partnerships between EHS and family child care programs
- Tips and tools for developing a partnership agreement
- News and resources for EHS-CC partnerships

To ensure that you receive the Partnership newsletter, and alerts for future events and new resources, subscribe to the **Partnerships between Early Childhood Programs** list at [http://eclkc.ohs.acf.hhs.gov/eclkc/customerservice/cmalerts?utm\\_medium=email&utm\\_campaign=NCEHS-CCP%20Announcement%20re%20newsletter%20and%20webinar%20-%20January&utm\\_content=NCEHS-CCP%20Announcement%20re%20newsletter%20and%20webinar%20-%20January+CID\\_c3131ea1201410939ac95d620eea04b8&utm\\_source=CM%20Eblast&utm\\_term=Partnerships%20between%20Early%20Childhood%20Programs](http://eclkc.ohs.acf.hhs.gov/eclkc/customerservice/cmalerts?utm_medium=email&utm_campaign=NCEHS-CCP%20Announcement%20re%20newsletter%20and%20webinar%20-%20January&utm_content=NCEHS-CCP%20Announcement%20re%20newsletter%20and%20webinar%20-%20January+CID_c3131ea1201410939ac95d620eea04b8&utm_source=CM%20Eblast&utm_term=Partnerships%20between%20Early%20Childhood%20Programs)

You will find it and other lists on the Early Childhood Learning and Knowledge Center (ECLKC).

## 7. **Mealtime Memo – Mealtime Conversations with Preschoolers**

Positive and effective communication is the foundation for developing healthy and rewarding child-to-child and adult-to-child relationships. When you pay attention to children and encourage communication, you help them to create a positive view of themselves and the world in which they live. Mealtimes are no exception to great conversations. To show how, this resource discusses how preschoolers communicate, as well as benefits and strategies of engaging them in meaningful conversation.

You can find the Mealtime Memo at: <http://www.nfsmi.org/ResourceOverview.aspx?ID=585>

## Contact Information

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## Commonly Used Acronyms

CACFP – Child and Adult Care Food Program  
CNP – Child Nutrition Programs  
FNS – Food & Nutrition Services  
FNSRO-Food & Nut Services Reg. Office  
USDA – U.S. Department of Agriculture  
LEA – Local Education Authority  
DEC – Department of Conservation

All attachments for this bulletin can be found on the State of Alaska Child Nutrition Programs, CACFP Bulletins page: <http://education.alaska.gov/tls/cnp/CACFP4.html>.

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Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

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